

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_

**Regular Meeting of the  
MIDDLETOWN CEMETERY DISTRICT -- A SPECIAL DISTRICT IN THE COUNTY OF LAKE  
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA  
Tuesday, April 21, 2026, at 10:00 AM **Postponed to April 28, at 10:00 AM**  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL:** Trustees: Zoi Bracisco, Susie Knowles, Bonnie Albertson, Judy Kauffman, Carol McDowell  
Manager: Shirley Foster
3. **AMERICAN FLAG SALUTE**
4. **PUBLIC COMMENT:** REQUESTS, CORRESPONDENCE, AND SUGGESTIONS FROM THE COMMUNITY
  - a. Invitation via website to purchase advertising on the new scorecards for the golf course.
  - b. There is some interest in forming a Lake County CSDA Chapter. There would be no cost to participate.
5. **MOTION TO APPROVE THE AGENDA** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
6. **MOTION TO APPROVE MINUTES** from March 17, 2026 M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
7. **ACTION ITEMS:**
  - a. **MOTION TO ACCEPT THE FINANCIAL REPORT for March 2026.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
2025-26 Budget: \$318,620 (\$382,915 minus \$64,295 in contingencies)  
Spent to Date: \$122,779  
Balance Remaining: \$195,841
  - b. **MOTION TO APPROVE THE PURCHASE OF A NEW HVAC SYSTEM FOR THE OFFICE.**  
Revised estimates are attached M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_  
**Approved Vendor:** \_\_\_\_\_ **Estimate # and Price:** \_\_\_\_\_
  - c. **MOTION TO APPROVE THE BID FROM WELL HUNG GARAGE DOORS TO REPAIR MAIN ENTRANCE GATE AND REPLACE TIMERS ON BOTH GATES. Estimate #134 for \$800.19.** M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
  - d. **MOTION FOR EXCEPTION TO APPROVED RULES:** The family of Yolanda Limones-Suares (DOD 1-19-2026) would like to install a granite cover over her grave. This would be similar to the cover on her son's grave (Cesar, DOD 2022), as she is buried next to him. Requested via Lynda Matthews, Lake County Monument. See attached photo. M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_
8. **BURIAL ACTIVITY (see attached)**
9. **RESPONSE FROM SYDNEY HUNT** regarding the grave of Fred Dunkin and the two Cardenas children. (none to date)
10. **DISCUSSION on the use of the burial plots reserved for the Rebekahs (Susie).**
11. **MANAGERS' REPORT AND MAINTENANCE REPORT (attached)**
12. **MEMORIAL DAY PLANNING**
  - a. Delegation of responsibilities (see attached)
  - b. The second set of wreath sponsorship letters was mailed on April 10. (see attached.)
13. **BUDGET PLANNING for 2026-27**
14. **ROOF INSPECTION:**  
Curtis Edwards Roofing inspected all four roofs and reported that no repairs are needed at this time. The office roof likely has 5 or 6 years of life left. He normally charges \$250 for this service, but waived the fee.
15. **NEXT REGULAR MEETING: Tuesday, May 19, 2026, at 10:00 AM**
16. **MOTION TO ADJOURN** \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ P\_\_\_\_\_